

Calling for volunteers!

We've got some shoes to fill!



**Parent Volunteer Form**  
Positions and Committees  
2014-2015

Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

This year, I have Vann students in the following grades:      K      1      2      3      4

**Walk-A-Thon**

Chair

Co-Chair

Kindergarten Lead  
Jake & Jennifer Stanley

First Grade Lead

Second Grade Lead  
Ian Buchanan  
Melissa Potter

Third Grade Lead

Fourth Grade Lead  
Todd & Angie Gate  
Brittany Hill

Volunteer (Circle all that apply)  
Any   K   1<sup>st</sup>   2<sup>nd</sup>   3<sup>rd</sup>   4<sup>th</sup>

**Fall Festival**

Chair  
Melissa Potter

Co-Chair

Games  
Renee Burney

Food

Silent Auction

Volunteer

**Thanksgiving Feast**

Chair  
Beth Dawson

Co-Chair

Volunteer

**Christmas Feast**

Chair  
Nikki Wilson

Co-Chair  
Vickie Butler

Volunteer

**Red Ribbon Week**

Chair

Co-Chair

Volunteer

**Book Fair**

Chair  
Stacy Hargens

Co-Chair

Volunteer

**School Float**

Chair  
Beth Dawson

Co-Chair  
Jeff Caudle

Volunteer

**Watch D.O.G.S**

Chair  
Marcellus Baskin

Co-Chair

Volunteer

**Helping Hands**

Volunteer

**Yearbook**

Chair  
Kelly Booy

Co-Chair

Kindergarten Lead

First Grade Lead

Second Grade Lead  
Treci Buchanan

Third Grade Lead

Fourth Grade Lead

Volunteer

**Christmas Tree Lighting**

Chair

Co-Chair

Volunteer

**Playground**

Chair

Co-Chair  
Jake Stanley

Volunteer

**May Madness**

Chair  
Stacy Hargens

Co-Chair  
Angela Strange

Volunteer

**Teacher Appreciation**

Chair  
Shanda New

Co-Chair  
Heather Harrison

Volunteer

**Literacy**

Chair  
Cristal Lambert

Co-Chair  
Keisha Ingram

Volunteer

**Family Movie Night**

Chair

Co-Chair

Volunteer

## PTO Meeting Times

We want to provide convenient times in hopes that every parent attend at least one PTO meeting this year! Please let us know what will work for your family!

<input type="checkbox"/> Any time!	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>
	<input type="checkbox"/> Day	<input type="checkbox"/> Day	<input type="checkbox"/> Day	<input type="checkbox"/> Day
<u>Sunday</u>	<input type="checkbox"/> Morning	<input type="checkbox"/> Morning	<input type="checkbox"/> Morning	<input type="checkbox"/> Morning
<input type="checkbox"/> Afternoon	<input type="checkbox"/> Afternoon	<input type="checkbox"/> Afternoon	<input type="checkbox"/> Afternoon	<input type="checkbox"/> Afternoon
<input type="checkbox"/> Evening	<input type="checkbox"/> Evening	<input type="checkbox"/> Evening	<input type="checkbox"/> Evening	<input type="checkbox"/> Evening

## Home Room Parent

Home room parents help with communication with the other parents of their child's classroom. Specifically, for events such as Classroom Party Day (the last Friday of each month), the home room parent would contact whoever had signed up to bring snacks as a reminder prior to that day. Home-room parents are NOT expected to attend/host or supply the food for these events. In the past, home room parents may send notes through their children to pass out to the class and surprise the teacher with a birthday gift or Christmas gift. A home room parent has not been designated for the following teachers:

<u>Kindergarten</u>	<u>First Grade</u>	<u>Second Grade</u>	<u>Third Grade</u>	<u>Fourth Grade</u>
<input type="checkbox"/> Mrs. Etter	<input type="checkbox"/> Mrs. Lieblong	<input type="checkbox"/> Mrs. Williams	<input type="checkbox"/> Mrs. Bryan	<input type="checkbox"/> Mrs. McKenna
<input type="checkbox"/> Mrs. Floyd				<input type="checkbox"/> Mrs. St. John
				<input type="checkbox"/> Mr. Cuddy

## Special Skills/Access to Equipment

- Have contacts we can utilize?
- Know how to juggle?
- Are you or do you know a talented speaker?

Please let us know! Many would be surprised at how helpful even random/weird resources can be for the school community!

<input type="checkbox"/> Access to a 20-foot trailer with sides for the parade float	<input type="checkbox"/> Emcee for school events
<input type="checkbox"/> Access to sound system	<input type="checkbox"/> Grant Writing
<input type="checkbox"/> Artistic abilities	<input type="checkbox"/> Access to donations:
<input type="checkbox"/> Manpower	<input type="checkbox"/> Food for events
<input type="checkbox"/> Construction	<input type="checkbox"/> Supplies
<input type="checkbox"/> Supplies/Material	<input type="checkbox"/> Furniture
<input type="checkbox"/> Ability	<input type="checkbox"/> Other

Please use this space to list and describe anything else you can think of! Nothing too small (or strange ;)! You can also use the space for additional details we may need about the selections you've made above. Thank you for your contribution!

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## Looking Ahead: 2015-2016 PTO Board Position Opportunities!

The goal of the PTO is not only to secure a safe and functional learning environment for the students by supporting the staff and events for the current school year, but also to help organize and support a PTO Board for the upcoming year. Please check one or more box(es) if you think you MAY have an interest in serving on the PTO Board next year. By checking, you are not securing the position or making a commitment! We will provide a description of the position(s), and when necessary, the materials and resources for reference and use for another successful year to come!

Shared positions:

Co-President  
 Co-Vice President

Sole positions:

President  
 Vice President

Treasurer  
 Secretary

Please Return This Page To Your Child's Teacher

## **Marguerite Vann Parent/Teacher Organization**

Welcome to the start of another great school year at Marguerite Vann Elementary! The PTO's key mission is to promote an environment at school where teachers and administrators can do their best work and our students can do their best learning. We help with many activities for our students throughout the year, and we would love for you to join us. This weekend, please take a moment and review the Parent Volunteer Form sent home in your child's backpack. Pick what interests you, and join us as we make this a fantastic year for our students and teachers! Please note that "Helping Hands" (more information below) is starting soon. If your schedule permits, join us in the PTO room Friday, September 5th anytime from 9:30 a.m. to 3:00 p.m..

We want to provide a little more information about the volunteer opportunities we have throughout the year. There are many ways to serve, so sign up for what interests you and join us in making it a great year for our students. We know that many of you work full-time jobs or have other obligations that do not permit you to participate in activities during the day; many of these volunteer opportunities are flexible and can be done when your schedule permits.

If you have already signed up at Walkabout, there is no need to add your name again. You will be hearing from your committee chairs soon, but we would like to offer more details of each opportunity. We are excited about the new year!

Marguerite Vann PTO Board

### **Description of Events**

**School Float** – This is our first school activity and the students have so much fun participating! The Fair Parade is Tuesday, September 16<sup>th</sup> at 5:00 p.m. and the theme is “A Reason to Smile”. If you want your child to be a part of the parade, parents must take part in at least one of the many scheduled work days. We are still in need of a 20-foot trailer (with sides). If you have one that can be borrowed, please designate on the previous page.

**Fall Festival** – The festival is a time for students and their families to enjoy a night out with lots of games and activities for the children, a silent auction, dinner, and an amazing teacher dessert auction! This committee helps with planning and implementing the event. Date for the event will be announced soon.

**Walk-A-Thon** – This will be our ONE AND ONLY organized FUNDRAISER if we meet our goal of \$10,000 for the year (we raised over \$11,000 last year)! The Student Walk-A-Thon is a fun way to raise money for the school and encourages a love for exercise/activity for our students. Tentative date for the event is Friday, October 10th.

**Teacher Appreciation** – This committee helps celebrate our teachers and all their hard work throughout the year. Specific activities include: providing dinner during PT conferences (October 22<sup>nd</sup> & 23<sup>rd</sup>, March 18<sup>th</sup> & 19<sup>th</sup>), Teacher Appreciation Week (May 4<sup>th</sup> through 8<sup>th</sup>) and other activities/events to make our teachers feel special.

**WATCH D.O.G.S. (Dads of Great Students)** – This committee focuses on providing positive male role models for the students, demonstrating by your presence that education is important. WATCH D.O.G.S. provide an extra set of eyes and ears to enhance school security and reduce bullying. Dads commit to volunteer for at least one shift each year at the school.

**Literacy** – The focus of this program is to help our children develop a love for reading and to help them improve their reading ability so that they can excel at learning. This committee provides a student incentive program, and works with the staff to select, organize and file needed books for the reading program.

**Playground** – The Playground Committee works with administration to identify needs for the playground and assists with improvements and maintenance of the playground and flowerbeds. There are usually two scheduled work days: one in the Fall and one in the Spring.

**Thanksgiving Feast** – Each year, Kindergarten, and 2<sup>nd</sup> graders invite their families to come and enjoy a Thanksgiving Feast. Our feast will be on Thursday, November . This committee will set up tables, decorate, collect money, and assist with serving for the event. It works best if parents/grandparents from other grades help so that the Kindergarten and 2<sup>nd</sup> grade parents can enjoy lunch with their children.

**Christmas Feast** – 1<sup>st</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> graders invite their families to come and enjoy Christmas Lunch. This committee sets up tables, decorates, collects money, and assists with serving during the event. It works best if committee members are parents/grandparents from other grades so that the 1<sup>st</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grade parents can enjoy lunch with their children.

**Christmas Tree Lighting** – This is a special kindergarten event. Our music teacher leads the students in a wonderful holiday singing performance. This committee provides a reception of hot chocolate and cookies for the students and parents after the tree lighting ceremony.

**Red Ribbon Week** – This committee will work with the Counselor to educate our children about the dangers and effects of drugs. Red Ribbon Week is in October 27<sup>th</sup> through 31<sup>st</sup>.

**Yearbook** – Help record the events and memories of the school year. This committee helps with the publication, ordering and pre-sales of the yearbook. We need 1 or 2 parents from each grade to help with taking pictures at events throughout the year. So if you anticipate coming to field trips, grade level events, etc, you would be especially helpful as a part this committee.

**Book Fair** – Each year, parents help Miss Rogers make reading fun for our children. The Book Fair is scheduled in the spring during the week of March 18<sup>th</sup> to 22<sup>nd</sup>. This committee assists with set-up, sales, and clean-up of the Book Fair.

**May Madness** – This is an absolute student favorite that is anticipated all year! It is an all-day event full of outside fun and activities for the students. Volunteers help Mrs. .... set up, work games/activities, and clean up. Parents can sign up to help work a morning, afternoon, or an all day shift OR can assist with pre-event planning, set up and clean up.

**Helping Hands** – This new program will be launched to help support the staff and students with whatever may be needed. We anticipate a WIDE variety of tasks, separated by grade, in a designated, easy-to-find center for parents/relatives to choose from. The types of tasks will be “At-Home,” “At-School,” and “In-Classroom.” To avoid interruption of teachers’ lessons, tasks classified as In-Classroom will ONLY BE ON FRIDAYS at times designated by the teacher. Your child's teacher will contact you directly if she/he needs assistance in the classroom on other days during the week. We are SO excited that this program will make parent/relative volunteering easier and more functional for everyone!